

P.O. Box 3956 Champaign, IL. 61826-3956

Phone: (217) 359-0203 Fax: (217) 359-9114

E-MAIL nhr@hughesre.com

Dear Resident,

We want to make the home where you live as safe as it can be. We are constantly on the lookout for anything around your home which might prove hazardous to life, limb, or property. But hard as we try, we cannot uncover every potential danger all by ourselves. We need your help.

Because you are around your home much more than we are, you have a greater opportunity to notice hazards. Please report to us anything you notice which you think might prove hazardous to you or anyone else. We promise that we will investigate the hazardous condition and remedy it if we possibly can.

Please complete the bottom section of this letter and return it to us with your next rent payment.

Thank you for your cooperation in making your home a safer place to live.

Sincerely,

Randy Hughes Property Manager	, )
☐ We know of nothing which appears to be unsafe in or around our home, but we will alert you whenever we do notice something.	u
lacktriangle We would like to call your attention to the following unsafe conditions in or around our home :	
We suggest that you take the following corrective action:	
	_
Signed Dated	_
Property Address:	_
zip: Safety Letter.doc	